**Chhatrapati Shivaji Maharaj Vastu Sangrahalaya**159-161 Mahatma Gandhi Road,  
Fort, Mumbai - 400023  
Maharashtra, India.

Tender No.CSMVS/**E037**/2018-19 September 15, 2018

**NOTICE INVITING TENDER – E037**

**Design, fabrication and installation of Storage furniture**

**1. TERMS OF REFERENCE**

**1.1 Introduction**

Chhatrapati Shivaji Maharaj Vastu Sangrahalaya is one of the premier cultural institute seeking tenders for Design, fabrication and installation of Storage furniture in Old Library area. With a view to preserve the cultural collections of the Chhatrapati Shivaji Maharaj Vastu Sangrahalaya, (CSMVS) it has been decided to reorganise one of the storage areas. Proper storage of art objects is one of the key strategies to address the preservation of cultural collections. In the storage areas, activities include examination, documentation, research and housing of objects.

CSMVS proposes to award the implementation of the storage design, fabrication and installation to a suitable agency/partner on a Turnkey project model. The Terms of Reference provides a detailed scope of the assignment to be implemented by the selected agency.

**1.2 Objective of the assignment**

To create in an empty room of given size approximately 50 ft (length) x 20 ft (width) x 10 ft (available height) storage with furniture to house the following:

Paper, textiles, and other objects that need to be stored in a manner that is safe for the objects and the space has to be created in a manner that is museum environment friendly, safe, timely and well planned as to requiring minimum movement of the objects from their designate locations and that includes various innovative and technologically sound design of storage units to implement as good practice for cultural collections.

**1.3 Scope of this assignment for prospective bidder**

1. Plan the arrangement of the furniture in the room for the required types of objects.
2. Design the furniture to house the objects as mentioned in the Objective of the assignment
3. Fabricate the materials at the fabrication unit of the bidder.
4. Transport the fabricated furniture to CSMVS site.
5. Install the furniture.
6. Establish robust communication mechanisms and grievance redressal systems, to provide the best quality and responsive services.
7. Design the action plan keeping in mind museum specific issues such as heritage building concerns of load bearing capacity of an old structure, security considerations etc.
8. Establish effective links with concerned Museum officials and all stake holders to evolve a working partnership for effective implementation of the Project.
9. Achieving proper recording mechanism of the project process
10. Providing warranty and maintenance monitoring mechanism

**1.4. Project Related Information**

The storage is on the First floor of the CSMVS Museum and is accessible by an 8 feet wide marble staircase. The room is measuring approximately 50 ft x 20 ft x 10 ft.

**1.5 Requirement**

* Storage Furniture in MS (of appropriate gauge as per requirement) with powder coated paint in white / off white colour.
* The cabinets should be off the floor till a height so that arms of hydraulic trolleys can be inserted below to lift them.
* To design this furniture for the given space, submit drawings of the furniture, submit estimate of furniture, including transportation and installation at CSMVS.

**QUALIFYING CRIETERIA:**

1. Contractor should have experience of completing similar work during last 3 years (Attach Certified copies).
2. Contractor should have following documents.
3. Name & Postal address, including telephone numbers, fax numbers & email ID.
4. GST Registration
5. PAN Card
6. Annual Returns for last 3 years
7. Desirable to have experience of working with Heritage Institutes, Museums, etc.

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| --- | --- | --- |
| 1 | Date of Pre-Bid Meeting | 19th September 2018 at 14:30 hours |
| 2 | Last Date of Submission of Tender | 24th September 2018 upto 16.30 hours |

Applicants are requested to submit their Tender along with their profile and requisite information as mentioned above.

**SPECIFICATIONS**

(Price will be inclusive of all designing, drawing, materials, fabrication, transportation and installation)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Description** | **Size** | **Quantity** | **Weight** | **Unit Price** | **Total Price** |
| 1 | Cabinet with 14 drawers for flat objects | 1400x600x2000mm | 14 Nos |  |  |  |
| 2 | Cabinet for 70 nos. paintings on paper ranging from sizes 198 x 237 cm to 100 cm x 70 cm | As per the painting size | 3 Nos |  |  |  |
| 3 | Showcase storage with toughened glass on both sides, with 6 adjustable shelves | 900x400x2000 mm | 5 Nos |  |  |  |
| 4 | Desk (marine ply with white matt sunmica) with one side unit and three visitor chairs | 1500x900x740 mm | 1 Nos |  |  |  |
| 5 | Tables (marine ply with white matt sunmica) on rubber wheels | 800x800x740mm | 4 Nos |  |  |  |
| 6 | Sliding mesh framework for framed paintings a system of 3 rows *Framed works are approximately 50 in number* | 5000x1500x2000 mm |  |  |  |  |
| 7 | Cabinet for storage of rolled fabrics 14 drawers | 1500x1000x2000 mm | 4 Nos |  |  |  |
| 8 | Cabinet 14 drawers | 1800x1200x2000 mm | 1 Nos |  |  |  |
| 9 | Cupboard | 850x400mm | 1 Nos |  |  |  |
| 10 | Key box with lockers -  Key box on top and 4 lockers at bottom | 850 x 400mm | 1 Nos |  |  |  |
| 11 | Cabinet for storage with 3 drawers  Drawers height 240mm each | Cabinet size -850x400x740mm | 1Nos. |  |  |  |
| 12 | Cabinet for storage with 3 drawers | Cabinet size -850x400x740mm  Drawers height size -120mm, 240mm, 360mm | 1Nos. |  |  |  |
| 13 | Cabinet for storage with 6 drawers height 120 mm with dividers | Cabinet size - 850x400x740mm | 1Nos. |  |  |  |
|  | **Gross Weight / Price** |  |  |  |  |  |