Tender No.CSMVS/**E117**/2021-22 November 17, 2021

**Expression Of Interest E117**

**Interior Design And Development of Museum Storage**

1. **Overview**

Chhatrapati Shivaji Maharaj Vastu Sangrahalaya intends to re-design and refurbish four of its storages cum workspaces (Details as given below) for which expression of interest is invited from Interior design firms having experience of working with museums and art galleries. Floor plans attached as mentioned below.

1. NH Store I: Carpet area = 165.99 sq feet x 2 (incl. additional floor) =331.98 sq feet
2. NH Store II (Lightwell): Carpet area = 579.41 sq feet
3. NH Store III (Office cum Workspace) Carpet area = 883.74 sq feet
4. European Art Store: Carpet area = 138.28 sq feet
5. **Scope of Services**
* As a turnkey project, to inspect the spaces along with the museum officials, understand the use of the space and provide interior design (along with 3D renditions, plans, elevations, imagery and creating a visual representation of the space to scale) and implement the refurbishment of the space complete with lighting, furniture and fittings and all accessories, after providing the bills of quantities to CSMVS for rationalization and approval. All work should be done true to design and quality agreed upon with museum officials.
* Submission of a project completion report prepared in consultation with CSMVS.
1. **CSMVS Responsibilities**

CSMVS will provide technical guidance for selection of museum quality materials, and assist the agency in every manner possible to ensure a satisfactory delivery of the objective.

1. **Qualifying Criteria:**
2. Contractor should have experience of completed 2 similar works during last 5 years (Attach Certified copies).
3. Experience of working with Grade I Heritage Building, Cultural Institutes, Museums or Art Galleries is mandatory.
4. The Contractor/his team should have a qualified staff with requisite knowledge and experience of working as similar task.
5. **Project Stages:**

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| **1** | **Start date of EOI** | 17th November 2021 |
| **2** | **Last date of EOI** | 23rd November 2021 |
| **3** | **List of documents to be submitted as part of EOI** |
| 3.1 | Covering letter expressing interest to work on the project on Company/individual letterhead. |
| 3.2 | Name & Postal address, including telephone numbers & email ID. |
| 3.3 | Details of Company Registration or proprietorship as applicable. |
| 3.4 | PAN card of the principal applicant and company |
| 3.5 | GST Registration Certificate |
| 3.6 | Full Company profile  |
| 3.7 | List of past clients and projects completed in the last 5 years in heritage building. |
| 3.8 | List of interior design and development work done for Museum, Art Galleries, Cultural Institutes or for Exhibitions. |
| 3.9 | Qualifications of the principal contractor and details of production team i.e, Name, Qualification, no. of years of experience, etc |
| 3.10 | Name, Designation, contact no. and e-mail id of the authorized person of the contractor. |
| 3.11 | Annual Returns for last 3 years |
| **4** | **Shortlisting of applicants** | 24th November 2021 |
| **5** | **Submission of concept and estimate** | 27th November 2021 |
|   | Submission of concept design along with the work methodology, principal team members, timeline and cost estimate.  |
|   | Please note cost estimate will be in two parts.(a) Fee for preparation of design, supervision of work, and submission of completion report |
|   | (b) Cost of refurbishment based on design |
| **6** | **Review and selection of Contractor** | 29th November 2021 |

Applicants are requested to submit their EOI on or before **23rd November 2021 upto 3:00 p.m.** kindly superscribe the sealed envelope with **“Tender Notice No. E117 Interior Design and Development of Museum Storage”** and address it to Assistant Director – Administration on above mentioned address.

Chhatrapati Shivaji Maharaj Vastu Sangrahalaya is free to accept any proposal document in whole or in part and reserves the right to reject any or all proposals in whole or in part. Any proposals that may not have been duly completed and signed will be considered invalid.