**Chhatrapati Shivaji Maharaj VastuSangrahalaya**159-161 Mahatma Gandhi Road,
Fort, Mumbai - 400023
Maharashtra, India.

Tender No.CSMVS/**E203/**2023-24 June 17, 2023

**TENDER NOTICE E203 - Appointment of Fine Art Handling Agency**

Chhatrapati Shivaji Maharaj Vastu Sangrahalaya (CSMVS), Mumbai, is among the premier art, archaeology and natural history museums in India, housing over 70,000 art objects inside a Grade I Heritage Building and part of the Victorian Gothic & Art Deco Ensembles of Mumbai - declared as UNESCO World Heritage site invites technical and financial bids from experienced agencies for appointment as Fine Art Handling Agent for a period of 18 months from 1st July 2023 to 31st December 2024 to perform the following jobs/services related to international exhibition projects to be organized at CSMVS, Mumbai. Fine Art Handling Agency should have successfully undertaken fine art handling, including of antiquities – packing, movement, transport, and facilitating nail to nail insurance from reputed museums in India and other countries. Following jobs/services to be organized in India and abroad.

1. a. Fabrication of wooden boxes with/without packing material
2. Handling of exhibits (art objects), which includes packing unpacking repacking loading/ unloading, site examination and booking and delivery of shipments, documentation, custom clearance, removal of empty boxes, their storage and repositioning providing escort etc.,
3. Arranging for insurance cover of the exhibits
4. Transportation of exhibits by Air/Rail/Road in covered and secured trucks.

Reputed Fine Art Handling Agents possessing the following qualification are requested to submit their technical and financial bids by 3:00 p.m. on 26.06.2023.

1. a. At least 10 years experience and expertise in the field.
2. Annual turnover of at least Rs. 2.50 Crores or above
3. Registered with appropriate Government body
4. Possess skilled and technical workforce
5. Holder of PAN/TIN and Goods Service Tax Registration number.

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| **S.No** | **Milestone** | **Important Date** |
| 1. | Announcement of the Tender | June 17, 2023 |
| 2. | Last date for submission of applications | June 26, 2023 |
| 3. | For queries - only via written email (Mention **TENDER NOTICE E203 - Appointment of Fine Art Handling Agency** in the Subject line) | csmvsmumbai@gmail.com |

The tender form containing the detailed specifications, eligibility criteria terms & conditions, etc. may be downloaded from the website of CSMVS <https://csmvs.in/tenders/> The bids along with an Earnest Money Deposit (EMD) for Rs. 50,000/- (Rupees Fifty Thousand only) in the form of a Demand Draft drawn in the favour of Trustees, Chhatrapati Shivaji Maharaj Vastu Sangrahalaya, Mumbai. The technical and financial bids should be submitted in separate sealed envelopes which may be put together in a larger envelope superscribing the sealed envelope with “Technical & Financial Bids for Engagement of Fine Art Handling Agent for CSMVS”. The bids in sealed cover along with EMD may be submitted by Registered post or submitted in the office of the Assistant Director- Administration on above mentioned address on or before 26th June 2023 by 3.00 PM.

The Technical bids will be opened by the tender committee of the CSMVS. The Financials bids of only those bidders who qualify in the Technical bid will be opened.

CSMVS, reserves the right to postpone/reject/recall/modify the tender without assigning any reasons thereof.