**JOB CODE: 059 TITLE: Research Facilitator LAST DATE: 14/06/2019**

Total No. of Posts : 1

Gender : Male / Female

Remuneration : Rs. 36,000/- per month (consolidated)

Type : On contract basis

Job Description:

* To research, conduct Oral History interviews and coordinate with interviewees
* To transcribe and edit transcriptions of the Oral History interviews
* To conduct research on the Collector’s History, Collection History and Museum History
* To participate in conceptualization and organisation of archival exhibition and other activities with team

Essential Qualification & Experience:

* **Graduate in any discipline with Diploma/ Certificate in Archives Management and Indian art history or PG diploma in Archives and Museology.**
* **At least 7 years of work experience in Archives, Museum or Art Gallery**

Desirable Skills:

* Strong leadership skills with the ability to take initiative.
* Excellent interpersonal communication and relationship-building skills.
* Proven organizational skills.

Interested candidates may send CV along with a passport size photograph on or before **14th June** **2019** to The Assistant Director (Admin) on the above mentioned address, superscribe the envelope with the post applied for along with the Job Code **OR** email your CV mentioning the Job Code and the Post in the Subject line on recruitmentcsmvs@gmail.com.