**JOB CODE: 060 TITLE: Research Associate - Publication LAST DATE: 30/07/2019**

Total No. of Posts : 2

Gender : Male / Female

Age : 23-32 yrs

Remuneration : Rs. 25,000/- per month (consolidated)

Type : On contract Full time basis

Location : Mumbai

Job Description:

* Research and collation of material with authors of the book on CSMVS Museum for its Centenary celebrations.
* Management of digital images.
* Assist in research assignments.
* Coordinate with authors, editors, image-editors and publishers.
* Coordinate and manage images for the publication.
* Any other work as may be requested by the Director.

Essential Qualification & Experience:

* Post-Graduation in History / Art History / Archaeology / Ancient Indian History & Culture or any related subject.
* Knowledge of MS Office.
* Should have excellent written and communication skills in English.

Desirable Skills:

* Minimum 2 year experience in a Publishing House/Museum/Art Gallery.
* Candidates who have worked on art publications will be preferred.
* Basic knowledge of Adobe software.
* Enthusiastic, self –starter, ability to work with deadlines.

**APPLICATION PROCEDURE**

Interested candidates may send CV along with a passport size photograph on or before **30th July 2019** to The Assistant Director (Admin) on the above mentioned address, superscribe the envelope with the post applied along with the Job Code **OR** email your CV mentioning the Job Code and the Post in the Subject line on recruitmentcsmvs@gmail.com