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| **ChhatrapatiShivajiMaharajVastuSangrahalaya****(formerly Prince of Wales Museum of Western India)****159 -161,M.G.Road, Fort , Mumbai-400 023.** |
| **TENDER NOTICE FOR PRINTING RESEARCH JOURNAL** The Museum intends to publish its research journal for the year 2013-14. Sealed tenders accompanied with EMDof Rs.10000 (Rupees ten thousand only) by DD are invited from reputed publishing houses in Mumbai to undertake the job. The scope of work includes designing, editing and printing of 1000 copies of CSMVS Research Journal as per specifications and conditions mentioned in annexure A, B & C below : |
| **Annexure A****SPECIFICATIONS**1. Print run..... : 1000 copies
2. Print area... : 11” x 8.5” ( Vertical )
3. Pages..........: 260 (approx)
4. Word count..: 83000 (approx)
5. Illustrations : Approx. 120 plates/drawings plus 20

 illustrations for the preliminary pages,  jacket and use of details for design  purpose.1. Inputs………: Camera Ready Artwork for printing.
2. Paper Cover.: Option (A) Hard cover with PLC and Dust

 Jacket with 170 Gsm. Paper ,Lamination on outer side. Option (B) Flexi cover 300 Gsm. Art Card Cover, Flexi Bound (with1/2 Gate Fold like French Jacket)1. Paper: Text - : 135 Gsm. Foreign Art Paper Matt Finish/ or

 150 Gsm. Matt Coated Foreign Art Paper)1. Binding..........: Section-sewn Perfect binding
2. Finish.............: Each book will be individually shrink-wrapped

 and packed in double Kraft paper in packets  of five (5) each.1. Time line .......: Within 6 months after submission of final

 text and images 1. Delivery.........: At CSMVS,Mumbai.
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**Annexure B**

**TERMS &CONDITIONS :**

1. The Director General of the Museum reserves the rights to reject any or all the tenders without assigning any reason whatsoever.
2. The printing job shall be awarded to the successful tenderer who meets all requirements of the Museum unconditionally.
3. The successful tenderer should submit a security deposit cum performance guarantee of Rs.50000/- (Rupees fifty thousand only) by a DD drawn on

 “ ChhatrapatiShivajiMaharajVastuSangrahalaya” payable at Mumbai.

1. The said security deposit (performance guarantee) shall be returned to the tenderer after successful completion of assignment in all respect. On the other hand the said security deposit cum performance guarantee shall be liable to forfeiture for any deficiency in the service of tenderer, besides withdrawing the assigned printing job.
2. Material to be printed will be given to the tenderer on CD(s)/hardcopies within one month and the tenderer should deliver the duly printed 1000 copies (One thousand copies only) of the CSMVS Research Journal to the Museum within 6 months after receiving final text and images.Party shall obtain final approval of DG before commencing production.
3. In case the quality of paper and printing is not as per specification, the Director General of the Museum may terminate the assignment and forfeit the security deposit without giving any notice.
4. Advance payment if any shall be made only against submission of equal value of bank guarantee.
5. Final payment will be made only after successful completion of the assignment perfect in all respects.

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**Annexure C**

**Printing of CSMVS RESEARCH JOURNAL**

**TENDER FORMAT**

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| S.No | Item Description | Qty | Unit rate | Total |
| 1234 | Printing of CSMVS RESEARCH JOURNAL(in English)As per specifications mentioned in Annexure ADelivery chargesVAT if any & other applicable taxes(Party to specify the taxes)Grand Total | 1000copies |  |  |

Details of DD No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Bank & Branch \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Note :

1. The rate should be quoted for the entire job which would include designing/processing/proof reading/printing/binding etc.
2. Apart from the rate for the entire job as mentioned above, rate for increase or decrease in pages will be calculated on pro-rata basis.

**CHECKLIST**

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| 1 | EMD Bank draft |  |
| 2 | Samples of papers |  |
| 3 | Firms VAT Regn. No. |  |
| 4 | Previous year VAT return |  |
| 5 | Income Tax return of the last year |  |
| 6 | Copy of registration with trade and tax authorities  |  |

 **Last date for submission of tender is 15th Oct 2013 upto 4 PM.**